

- f) The treasurer shall maintain a proper accounting records of all moneys received and payments made for and on behalf of the Society. The financial year of the Society shall commence on the first day of January and close on the last day of December in each year
- g) The treasurer shall be responsible to provide the monthly account and display it on the notice board, not later than 14th day of the following month.
- h) There will be two Bank accounts in the following categories:
 - 1) For the use of day to day collections , sundry expenses and Society maintenance. This includes mortgage payments and wages etc..
 - 2) The trust account for donations collected for the purpose, of purchase and settlement of loans of the properties of the Society. This trust account should be intact and to be utilized for the approved purpose. To withdraw any fund from this account requires the approval of the Directors and signed by the (2) two approved signatories.

6. Assistant Treasurer

Shall carry out the duties of Treasurer in his absence and assist the Treasurer whenever required.

7. Board of Directors (5) five person:

The five Board of Directors shall manage the day to day business of the society as directed by the President. These five Directors will be given responsibilities to lead the following four committees in the Society.



Article VIII: Committees

1: The Board of Directors shall appoint Committees whose members will hold the office for maximum of one (1) year. There shall be four (4) Committees in the Society.

- a) Religious and Cultural Committee (One Director)
- b) Womens' Affairs Committee (One Director)
- c) Lands, property and fundraising Committee (One Director)
- d) Special Committee
 - General Maintenance of the premises (One Director)
 - Organizing and arranging Hindu festivals and ceremonies activities(One Director)

2: Duties and functions of the Committee

- a) The **Cultural and Religious committee** shall formulate ideas to assist the Board of Directors in promoting Hindu Cultures & Religious functions as per the constitution to undertake and organize functions which promotes the Hindu Culture and its values; to take charge of the Society Bhajan groups and to formulate guidelines compatible to religious principles and beliefs for the smooth running.